



Commercial Property Manager | Ivanhoe

Full Time Position

Miles Real Estate is a medium sized organization with approximately 80 employees based in Ivanhoe and Rosanna. With a long-standing history in our local community, we pride ourselves on local knowledge, exceptional customer service and commitment to both our clients and employees.

Since 1924, Miles Real Estate has led the way in all property matters and today, with offices in Ivanhoe and Rosanna, it continues to provide a first-class service to Banyule and areas beyond.

Commercial Property Manager

Are you an experienced Commercial Property Manager seeking a change to a positive and supportive team environment? Or, you may be an experienced Residential Property Manager looking to move into the Commercial arena in a gradual and supportive position?

Miles Real Estate is a well established organisation with approximately 80 employees based in Ivanhoe. With a long-standing history in our local community, we pride ourselves on local knowledge, exceptional customer service and commitment to both our clients and employees.

This is a Full-Time position

About the role

The position will consist of a moderate portfolio of 130 to 160 properties.

You will be assisting the Head of Commercial Management and be trained in the systems and procedures that will ensure a controlled and efficient portfolio.

About you:

You will be a motivated, professional team player with:

- genuine interest in commercial real estate
- excellent communication and relationship management skills
- a strong focus on customer service
- a proactive, can-do attitude
- excellent work ethic
- willingness and ability to listen, learn and grow

About us:

At Miles Real Estate, we believe our people are our most valuable asset and all of our team are provided with training and development opportunities and have access to our Employee Assistance Program. Our experienced leadership team understands that property management is not always the easiest job and is always at hand to provide mentoring, leadership and guidance to assist our employees to be their best.

Qualifications:

- Certificate IV in Real Estate Practice (Agents Representative)
- Current Police Check (less than 6 months old)

If you would like to join our commercial management team, please apply now by submitting a cover letter and resume to lfitzpatrick@milesre.com.au

143 Upper Heidelberg Rd, Ivanhoe 3079
E ivanhoe@milesre.com.au
T 03 9497 3222

Miles Real Estate
W.G. Miles & Co. Pty. Ltd.
ABN 38 241 761 301

118 Lower Plenty Rd, Rosanna 3084
E rosanna@milesre.com.au
T 03 9459 5666

MILESRE.COM.AU